

**Call for proposals**

**Department of Institutional Research**

**CENTENNIAL PROJECT 2024**

**TITLE OF THE PROJECT:**

**Director**:

Academic Unit: Signature:

Faculty:

e-mail: [@pucv.cl](about:blank)

**Alternate Director**:

Academic Unit: Signature:

Faculty:

e-mail: [@pucv.cl](about:blank)

**Researcher 1 (PUCV)**:

Academic Unit/institute: Signature:

Faculty:

e-mail: [@pucv.cl](about:blank)

**Researcher 2 (PUCV)**:

Academic Unit/Institute: Signature:

Faculty:

e-mail: [@pucv.c](about:blank)l

**Researcher 1 (External)\***:

Type *(National or International)*:

Name:

University/Institution:

e-mail: @

Country:

**Researcher 2 (External)\***:

Type *(National or International)*:

Name:

University/Institution:

e-mail: @

Country:

**Researcher 3 (External)\***:

Type *(National or International)*:

Name:

University/Institution:

e-mail: @

Country:

**\*** signature is not required, but a letter of collaboration must be attached in Appendixes

**Name of PUCV graduate program (PhD or Masters) associated with the project**:

**Group to which you are applying**: Natural sciences and engineering \_\_\_\_\_\_\_

Arts, Social sciences and humanities \_\_\_\_\_\_\_

**Reasons for choosing the group**: (no more than 100 words):

**Summary**

Please describe the core theme of the project, the objectives, and how the proposed methodology will help you and your team obtain the results desired. Discuss how your research project will contribute to improve the chances of applying for external funding.

**Length: 1 page** (Verdana font size 12, 1.5 line spacing). **Optional:** In a second page, add a **"graphic summary"** (schematic representation of the proposal)

**Work Proposal**

Refer to the state of the art of the central theme of the project, as well as the proposed objectives, methodology, and milestones.

**Length:6-8 pages (Verdana font size 12, spacing 1.5).**

**Gantt Chart**

In a Gantt Chart outline the activities to be developed, commitments proposed, and the achievements to be reached. Identify the responsible researchers in each case. **Maximum length 2 pages.**

**Bibliography**

Use either APA or MLA referencing style consistently.

**The maximum length of this section is 5 pages (Verdana, font size 10, space 1.5).**

**Researcher Information**

Copy and paste the tables below for each of the researchers as needed.

Use Verdana 10

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | (Name goes here) | **Role in the project**  *(Director, Researcher, national or international collaborator)* | (Role goes here) |
| **h Index**  Last 5 years (2019-2024)  **Scopus** | | **(h index goes here)** | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Publications**  *(Last 5 years, since 2019). Choose 10 of your publications.*  *Please provide complete referencing details* | | | | | | | |
|  | *Author (Last name, First name; Last name, First name)* | | Year | Title | Journal name | Type of publication (WoS (Impact Factor / Q) Scopus (Cite Score) | **DOI**  Make sure it is working at the time of submission |
| 1 |  | | 20X |  |  |  |  |
| 2 |  | |  |  |  |  |  |
| 3 |  | |  |  |  |  |  |
| 4 |  | |  |  |  |  |  |
| 5 |  | |  |  |  |  |  |
| 6 |  | |  |  |  |  |  |
| 7 |  | |  |  |  |  |  |
| 8 |  | |  |  |  |  |  |
| 9 |  | |  |  |  |  |  |
| 10 |  | |  |  |  |  |  |
| **Research Projects**  Choose up to three (3) of your most outstanding projects, awarded since 2019. | | | | | | | |
|  | Type of project  (Anillos, Fondecyt, Fondef, etc) | Name of the project | | | Researcher’s role (Director, alternate director, principal investigator, associate investigator) | | Funding source and project code |
| 1 |  |  | | |  | |  |
| 2 |  |  | | |  | |  |
| 3 |  |  | | |  | |  |
| **Other outcomes** (books, book chapters, other non-WoS, non-Scopus publications, awards, participation in national commissions, organization of conferences, Editor-in-chief or associate editors of journals, research stays, patents).  Include the five most outstanding | | | | | | | Years  (2019-2024) |
| 1 |  | Type of outcome | Name of outcome | | | Link to outcome  (Place them in a Drive folder and provide individual links). | |
| 2 |  |  |  | | |  | |
| 3 |  |  |  | | |  | |
| 4 |  |  |  | | |  | |
| 5 |  |  |  | | |  | |

**Letters of Commitment**

Include letters of commitment from the International Researchers.

**Budget**

(Justify the requested expenses after each table)

|  |  |
| --- | --- |
| **Budget** |  |
| Item | $ |
| Staff |  |
| Equipment |  |
| Per diem |  |
| Tickets |  |
| Operating Expenses |  |
| Total | $ |

|  |  |
| --- | --- |
| **Personnel expenses** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Sub-Total | $ |

Include student assistants, technical staff, and specific professional support.

Justify the item:

|  |  |
| --- | --- |
| **Equipment costs** |  |
|  |  |
|  |  |
|  |  |
| Sub-Total | $ |

Justify the item:

|  |  |
| --- | --- |
| **Per diem expenses** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Sub-Total | $ |

Includes domestic and international expenses.

Justify the item:

|  |  |
| --- | --- |
| **Airfare expenses** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Sub-Total | $ |

Includes domestic and international expenses

Justify the item:

|  |  |
| --- | --- |
| **Operating Costs** |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Sub-Total | $ |

Justify the item:

**Evaluators with Conflict of Interest**

Indicate three names of persons outside the PUCV with whom you may have conflicts of interest.

|  |  |
| --- | --- |
| **Name** | **Justification** |
|  |  |
|  |  |
|  |  |

**Suggested reviewers**

Suggest three scholars who could serve as reviewers of your proposal. Ensure that you have not worked with them in previous projects or publications in the **last five years.**

|  |  |  |
| --- | --- | --- |
| **Name** | **Justification** | **email** |
|  |  |  |
|  |  |  |
|  |  |  |

**Other documents**

Add other documents that are required as part of the proposal after this section.